

## **CITY OF SHEBOYGAN**

### **MAINTENANCE WORKER TRAINEE**

**CODE F08790L**

#### **Nature of Work:**

Under supervision, learns and performs varied labor work as assigned and performs that work deemed necessary by the supervisor for the successful operation of the department.

#### **Typical Duties: (These examples do not list all the duties which may be assigned.)**

- 1.\* Performs labor duties in the cleaning, construction, repair and maintenance of the various activities under the authority of the Department of Public Works.
- 2.\* Cleans and maintains sidewalks, streets, catch basins, manholes, floors, buildings, and land areas.
- 3.\* Cuts weeds, grass and brush using power and hand tools and rakes leaves and other debris.
- 4.\* Cleans and maintains public area grounds and equipment.
- 5.\* Assists in tree planting and park activities.
- 6.\* Collects garbage, refuse and trash.
- 7.\* Shovels snow and assists in the snow removal process.

\*Essential Functions

#### **Minimum Qualifications:**

1. Knowledge of the proper uses and techniques for using materials, equipment and power and hand tools for ground maintenance, repair, construction and other departmental activities.
2. Above average physical strength and stamina, including the ability to work outdoors under all climatic conditions.
3. Working knowledge of the occupational hazards and safe work practices involved in the operations of the Department of Public Works.
4. Ability to deal with the general public in a friendly and helpful manner, reliability and a sense of responsibility.

5. High school diploma or a GED Certificate recognized by the WI Department of Public Instruction.
6. Must be able to carry out oral and written instructions and complete time cards and simple reports.
7. Past satisfactory performance involving heavy manual labor.
8. Ability to obtain CDL within three months of hire or appointment.

Approved Salaries & Grievances Committee 5/12/97  
Gen Ord 7-97-98